

# H.K.S.K.H. (Anglican) House of Prayer

## Rules and Regulations

### 1.1 Our Mission :

The House aims to provide a natural, tranquil and comfortable environment for Hong Kong Sheng Kung Hui clergy, laity, staff, and groups to have retreat; and to offer the course of Clinical Pastoral Education (CPE) to staff and seminarians of different denominations of Christian Faith.

### 1.2 Facilities :

There are 20 rooms (6 double rooms, 12 single rooms, and 2 single suites for group spiritual directors), 7 prayer rooms (for 3-10 persons), 2 interview rooms, 1 reading room, a Chapel and a dining room for 30 persons in the House. Air-conditioning is available indoor.

### 1.3 Charges :

By donations suggested in the table below to cover the House's operational costs. \*

	Time	Services	Charges (per head per day)
Overnight camp <sup>1, 2</sup> (A / B)	Check-in time: After 3:30pm Rooms must be vacated and keys be returned by 11:30am the following morning Check-out time: before 1:30pm	A: breakfast included  B: breakfast, lunch and dinner included	A: \$ 330  B: \$ 450
Day camp	9am-5pm	lunch included	\$ 250
Group use of Chapel/ Dining room/ Reading Room	9am-12nn / 1:30-4:30pm 7pm-10pm	3 hrs /section	\$ 300 / section <sup>4</sup>
individual Spiritual Direction	By Appointment	section	\$ 800 / section <sup>5</sup>

Notes:

\*The HKSCH is a registered charitable organization. Donations are eligible for tax reduction.

1. Cancellation within one month prior to check-in date, 50% of the fees will be charged
2. Individual requesting for single suites, suggested donation is HK\$ 650.
3. For late check-out, facilities requested are subject to availabilities.
4. Group use of facilities overtime charge: HKD100 per hour (Usage for part of an hour is charged as an hour)
5. Preachers and seminarians under the age of 25 are eligible for 50% discount on individual Spiritual Direction.
6. To help conserve the environment, indoor air-conditioning is available only from mid-April to late October every year. For special request, please check with the House office.

#### 1.4 Application Method :

Group/Individual Applicants should first make a phone call to the House office at 2981-3375 for initial booking. After then the completed application and donation forms, together with the donation cheque, should be returned by mail 90 days before the camp to Hong Kong Sheng Kung Hui, Provincial Office, Account Department, Bishop's House, 1 Lower Albert Road, Central, Hong Kong, for final booking confirmation. Please make your cross cheque payable to "Hong Kong Sheng Kung Hui" or "香港聖公會" .

#### 1.5 Items Provided :

Quilt, pillow and bedding sheet will be provided by the House. Please bring along your personal hygiene products and insect repellents.

#### 1.6 Rules :

In order to provide a clean and quiet environment for retreat, please follow the rules and regulations, always keep silence in common area and during meals, and always appear in decent clothing. The Rules and Regulations are available in your rooms for your reference. The House main gate closes by 7pm. Lights are out at 11pm.

#### 1.7 Check-in and Check-out Arrangement ☆ :

Check-in	3:30pm ( Our staff will welcome you and arrange room(s) for you in person. )
Check-out	1:30pm ( Please place your key inside the key collection box in the dining room by 11:30am. All your used bedding sheets, including those for pillows should be placed inside the collection box in the laundry room. Please clean up any trash in your room including toilets and put them in the garbage bin outside the laundry before leaving. All your baggage should move to G/F at Block A. )

#### 1.8 Meal Arrangement☆ :

Breakfast: 8:00-9:00am	Lunch: 12:30-1:30pm	Dinner : 6:00-7:00pm
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☆ Please be on time and clean up your own and public dishes after meals. Please do not eat or drink outside the dining room.

## 1.9 Property Storage :

Please take good care of your personal belongings, such as money, identity document(s) and valuables. The House will not be liable for any loss of property caused by fire hazard or campers' own fault.

## 1.10 Arrangements for inclement weather :

If Typhoon Signal No. 3 is hoisted or Amber/Red Rainstorm Warning Signal is issued during your stay in the House, the booking will be held as scheduled. If Typhoon Signal No. 8 or above is hoisted or Black Rainstorm Warning Signal is issued in advance on or before noon on the booking day, the booking will be cancelled. For those users already staying at the House, they may be requested to leave the House immediately subject to the actual weather condition and availability of ferry transportation. The House will not be liable for user' safety. If the booking is cancelled due to inclement weather condition, dates can be rescheduled.

1.11 The House reserves the right to make any changes to the content of the rules and regulations without prior notice.

1.12 In case of any discrepancy between the Chinese and English versions, the Chinese version shall prevail.

## 1.13 Location of the House of Prayer :

The prayer house is approximately 20 to 25 minutes' walk from Cheung Chau Pier.



Please check the latest Ferry Timetable provided by New Sun Ferry website:

<https://www.sunferry.com.hk>

### Individual Application

*\*Preachers and seminarians under age 25 is 50% discounted)*

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# H.K.S.K.H. (Anglican) House of Prayer

## Dedication/Donation Form

### **Your prayers and dedications are our support !**

#### Our aim and mission :

To provide a natural, tranquil and comfortable environment for Hong Kong Sheng Kung Hui clergy, staff, brethren and small fellowship groups to have retreat; and to offer the course of Clinical Pastoral Education (CPE) to staff and seminarians of different denominations of Christian Faith.

I would like to dedicate / donate \$ \_\_\_\_\_ for the following purposes :

- ✧ Retreat/ Spiritual formation (From \_\_\_\_\_ to \_\_\_\_\_)
- ✧ Individual Spiritual Counseling / Pastoral Supervision (HK\$ 800\*/session )
- ✧ Clinical Pastoral Education (CPE) \_\_\_\_\_
- ✧ Other (Please state purpose ) \_\_\_\_\_

Information of dedicator / donor (Please complete in Chinese/English BLOCK letters)

Name : \_\_\_\_\_ Contact No. : \_\_\_\_\_

Address : \_\_\_\_\_

(Information collected is only for sending receipts and newsletter and is abide by the Personal Data (Privacy) Ordinance.)

#### **Method:**

☐ Cheque ( Bank \_\_\_\_\_ Cheque no. \_\_\_\_\_ )

Please make a cross cheque payable to “Hong Kong Sheng Kung Hui” or “香港聖公會” ( Please include your name and contact no. at the back of the cheque ) and send it to “ Hong Kong Sheng Kung Hui Provincial Office, Account Department, Bishop’s House, 1 Lower Albert Road, Central, Hong Kong.” together with this /and the application form.